



# Internship offer: International and Adaptation Policy Assistant

## About the Ocean & Climate Platform (OCP):

The Ocean & Climate Platform (OCP) is a multi-stakeholder network with more than 100 international members: NGOs, scientific institutes, universities, foundations, public institutions, business associations and local authorities. OCP's objective is to raise awareness among the public, scientists and political decision-makers of the importance of the interlinkages between Ocean, Climate and Biodiversity.

## The intern's responsibilities will include:

### **Support to the Sea'ties initiative:**

- Assist with the organisation of two regional workshops, by identifying the local stakeholders to be mobilised ; helping to draw up the programme ; supporting logistical organisation.
- Assist with the organisation and animation of thematic workshops on the use of nature-based solutions at the city-sea interface (e.g., identifying stakeholders).
- Assist with the coordination of advocacy activities and dissemination of the policy Recommendations for coastal cities to adapt to sea level rise.
- Support for updating the Solutions Map.

### **Support to the Internal Relations team:**

- Assist with the coordination of policy activities on the ocean-climate-biodiversity nexus (e.g., updating the 2019 OCP Policy Recommendations)
- Assist with the coordination of mobilisation activities in preparation for the 3rd UN Ocean Conference 2025, including preparatory meeting in June 2024 (Costa Rica)
- Assist with the coordination of mobilisation activities as part of the Marrakech Partnership for Global Climate Action on Ocean & Coastal Zones
- Assist with the organisation of international meetings, events and workshops
- Follow-ups of international processes and conferences (e.g., UNFCCC, CBD, UNOC)
- Draft a wide range of information materials (e.g., meeting reports, factsheets, blog articles and policy briefs) and other support documents (e.g., visuals, PowerPoint)
- Conduct independent research on ocean-climate-biodiversity related topics

## Skills and qualifications:

- Excellent command of both English and French (oral and written)
- Excellent writing skills and ability to work with little supervision
- Strong organisational skills and attention to details
- Strong knowledge of international environmental affairs and governance
- Strong research and analysis skills

Academic background: Be enrolled in a masters' degree in environmental policy, political science, international relations or equivalent.

Dates: 4 March 2024, for a period of 6 months.

Financial compensation: Legal internship allowance.

Location: Maison de l'Océan, 195 rue Saint-Jacques, 75005 Paris.

To apply: Please send your CV, cover letter and availability to the attention of Marine Lecerf (mlecerf@ocean-climate.org) and Sarah Palazot (spalazot@ocean-climate.org) **by 13 December 2023**, with the subject line: 03\_24\_OCP\_IR. Applications will be **reviewed on a rolling basis**. Selected candidates will be invited for an interview.

Candidates are strongly **encouraged to learn more about the work** conducted by the OCP. All relevant **information and publications are available on the website**.